



ADULT & GRADUATE STUDIES
STUDENT PAYMENT AGREEMENT

Student Name: _____ Student ID#: _____

Finance Options: Please select one Primary Option (a Secondary Option is required if the Primary Option selected does not cover 100% of tuition and fees costs):

Primary Secondary

Course by Course Payment Plan: 100% of payment submitted three weeks prior to each course start date. Please see below* for options on how to make a payment. If payment is not received by due date a late fee may be assessed.

Financial Aid Plan: Federal Pell Grants, State Grants and Stafford Loans (need and non-need based programs) are available for eligible students. Tuition is deferred based upon completed and approved Financial Aid paperwork. The student must pay tuition and fees not covered by financial aid on or before each payment due date in accordance with the payment plan option selected.

Financial Aid Grants Only: Federal Pell Grants and State Grants are available for eligible students. The student must pay tuition and fees not covered by grants on or before each payment due date in accordance with the payment plan option selected.

Direct Bill Plan: Approved company tuition vouchers must be received one week prior to each course start date. Student must pay tuition and fees not covered by Direct Billing one week prior to the first night of class. 100% of your tuition must be paid directly to Southern Wesleyan University, by your employer, in order for this option to be considered a "Primary Option".

Veteran's Assistance: Signed and approved forms must be on file with SWU's VA representative for this option to be chosen. A primary option will need to be chosen along with this option if student is not receiving VA at 100%.

Military Discount: Signed and approved military discount forms must be on file with Student Accounts for this option to be chosen. A military discount will need to be chosen along with a primary option in order to be considered for this option.

Deferred Billing: Signed and approved deferred billing forms must be on file with Student Accounts for this option to be chosen. Deferred billing is a delayed payment option where payment* is expected no later than 31 days after the class ends. Payment is deferred because the student is awaiting their employer's reimbursement. To qualify for this option, the employer must be able to reimburse the student for at least 75% of tuition fees. There is a \$20 service charge per class for this option. For further clarification on this option, please see the back of this page.

I agree to pay Southern Wesleyan University in accordance with the Primary and Secondary Finance Option that I have selected. I understand that I am fully responsible for all services rendered to me by Southern Wesleyan University. Failure to comply with my financial agreement may result in the holding of official transcripts, administrative withdrawal, assessment of late fees, referral to collections and an unfavorable credit reference. I agree to notify Southern Wesleyan University of any changes in my current address and phone number. I also agree that my participation in this Primary and Secondary Finance Option is voluntary, and the terms and conditions of payment are not contingent upon such events as receipt of a grade, invoice, statement, or reimbursement by my employer, or qualifying for financial aid. In addition, there will be a \$32 service charge for any returned checks. Southern Wesleyan reserves the right to change all fees, schedules, and refund policies without notice at any time. I understand that the \$50 tuition deposit is an additional fee paid prior to the start of class for each new program in which I enroll.

I have read fully and understand the information listed above. I understand that my withdrawal from one or more courses during an academic award period may reduce or eliminate my financial aid assistance eligibility and require that all or part of the assistance received be refunded to the lending and/or grant agencies providing the assistance. _____ (please initial)

Student Signature _____ Date: _____

*A payment may be made through MyCampus or by calling the Student Accounts Office at 864-644-5520. The Student Accounts Office accepts check, E-check, Visa, MasterCard, Discover, and American Express.

If your company reimburses you for at least 75% of your tuition, you may qualify for this plan.

If tuition that is covered by your employer assistance plan does not cover 100% of your tuition cost, you are required to pay the difference **no later than 31 days after the class ends**.

The tuition deposit that each student pays upon entering a new program is not a qualified expense under the deferred billing option and also will need to be paid by the student.

Outstanding balances for each course must be paid **no later than 31 days after the class ends**, including costs not reimbursed by your company.

A payment can be made through MyCampus or by calling the Student Account Office at 864-644-5520. The Student Accounts Office accepts check, E-check, Visa, MasterCard, Discover, and American Express.

RETURN THIS FORM BY:

studentaccounts@swu.edu

finaid@swu.edu